

Event Name	
Event Description	
Date(s)	
Expected Numbers Attending:	
Time(s)	Bump in: Time performance: Bump out:
Venue	
AV Light & Sound Engineer	For events in the Auditorium you are entitled to our IT/AV light and sound engineer (max 3 hours). Please indicate start and end time. Additional hours can be paid for separately at a cost of \$50 per hour. Start time: End time:
Contact Name	
Contact Phone	
Contact Email	
Postal Address (inc postcode)	
Keys & Codes (1 set of keys) issued to:	
Signature	
Mobile Contact	

Area for Hire	Indicate by <input checked="" type="checkbox"/> below
<p>Concert Facilities: Includes the Beasley Auditorium (capacity max 300 x p), an area for the service of afternoon tea during an intermission or before / after performance (dinner), usage of large kitchen, toilet facilities, sound and lighting technician (max 3 hours), cleaning and parking.</p> <p>\$1,045 per event (max 7 hours)</p>	
<p>Beasley Auditorium: Includes the Auditorium (capacity max 300 x p), toilet facilities, sound and lighting technician (max 3 hours), cleaning and parking.</p> <p>\$920 per event (max 7 hours)</p>	
<p>Rehearsal: Short rehearsal (no use of sound or light), no cleaning, with toilet facilities and parking.</p> <p>\$120 per hour (max 2 hours)</p>	
<p>Piano use in Beasley Auditorium: Includes compulsory tune</p> <p>\$300 piano hire</p>	
<p>Embleton Music Block: Includes toilet facilities, cleaning and parking.</p> <p>\$275 per session (max 4 hours)</p>	
<p>Andrews Building: Central area and toilets, includes cleaning and parking.</p> <p>\$275 per session (max 4 hours)</p>	
<p>Andrews Building: Rooms - Includes toilets, cleaning and parking.</p> <p>\$65 per room, per session (max 4 hours)</p>	
<p>Stokes Building: Includes central area, toilets, cleaning and parking.</p> <p>\$275 per session (max 4 hours)</p>	
<p>Stokes Building: Rooms - Includes toilet facilities, cleaning and parking.</p> <p>\$65 per room, per session (max 4 hours)</p>	
<p>Parsons Building - Lecture Theatre: Includes AV equipment in lecture theatre for max 100 x people. Please bring own technician / IT person. includes use of Refectory sitting area, toilet facilities, cleaning and parking.</p> <p>\$400 per session (max 4 hours)</p>	
<p>Parsons Building - Refectory Sitting Area: Includes toilet facilities, cleaning and parking.</p> <p>\$235 per session (max 4 hours)</p>	
<p>Reunions: Areas as required, clean included.</p> <p>Free under auspice of Modernians, prior approval needed</p>	
<p>Tyler McCusker - Old Gymnasiums 2 & 3 (Girls / Boys): Includes toilet facilities, cleaning and parking</p> <p>\$65 per gym, per session (max 4 hours)</p>	

Area for Hire	Indicate by <input checked="" type="checkbox"/> below
Tyler McCusker - Gym 1 (New): Includes parking, cleaning and toilet facilities \$1,000 per event (max 7 hours) dependent on equipment required	
Volleyball - per court, per hour (3 courts available) \$135 per hour (min 2 hours)	
Basketball / Netball - per court, per hour (1 court available) \$135 per hour (min 2 hours)	
Badminton - per hour (9 courts available) \$135 per hour (min 2 hours)	

Office Use Only

This section will be completed by the School and returned to you for approval.

Quote - A quotation will be forwarded to you by reply email.

Session is defined as:

- Max 4 x hours per session (classrooms / TMSC - Old Gyms)
- Max 7 x hours per event (Auditorium / TMSC - New Gym)

Terms of Payment:

- Payment cleared in advance of first date of hire.

Area for Hire	Cost
Total	

Equipment

Additional Equipment Hire / Access Request	
Urn hire \$20 per item	
Free: 5 microphones inc stands (only 5 channels available in sound desk)	
Free tables (max 10)	
Free chairs (max 100)	
Alcohol licence	

Additional Equipment Supplied by User	

I wish to confirm the booking as stated in this Application for Hire for Facilities, Terms and Conditions I have read and agree to comply with all Terms and Conditions of this booking in addition to those as shown in the Licence.

For and on behalf of the User

Name:	
Signature:	
Date:	
Mobile No:	

By signing, I give permission for my details to be given to Education Security as the person to contact during the period of hire.

Information included on the **Application for Hire for Facilities, Terms and Conditions and Conditions of Use as stated in the Licence for Use of Property Vested in the Minister for Education (Section 6B of the Education Act)** is supplied in good faith and is correct at time of print. However, at times, due to circumstances beyond our control, situations may change and you will be advised accordingly and as soon as possible.