

## 2022 Subject Selections Online (SSO)

Entering your child's SSO selections promptly allows the school to plan for greater flexibility to meet student needs. In the majority of cases students will be able to study the courses selected. Where a subject selection cannot be matched, options will be discussed with students and parents before an alternate subject is allocated.

## If you require assistance?

To login into SSO your child's Student SCSA Number is printed on the Semester One School Report.

IT issues - please email a brief description of your issue and your child's name and year level to <u>PerthModern.ITStaff@education.wa.edu.au</u>

Questions about the selection process or subject requirements - please email <u>Heather.Boyd@education.wa.edu.au</u>	SSO
Please click on the SSO link or type it into your browser https://client.subjectselectiononline.com.au?school=pphkr	Login to your account
Please note that you can only select 'Generate Selection Report' and 'Generate Payment Report' when ALL sections are fully completed. Tip: All sections should have a green tick	<ul> <li>Student SCSA No</li> <li>Student SCSA No</li> <li>Login</li> </ul>
Instructions to Parents –	Forgotten your Password? Click here to reset your password.

- ✓ Generate Selection Report, located underneath "Your Selections", can only be generated when ALL sections are complete
- ✓ Sign the Selection Report, please ensure that you have followed instructions regarding supporting documentation (if required)

Instructions to Students -

✓ Give your Selection Report to your Advocacy Teacher and have your name ticked off.

Managing your online form		
Edit	Select EDIT to activate your page	
Important Proceed	<ul> <li>This page saves automatically, any changes automatically overwrite and replace previous selections and cannot be reversed</li> <li>You can come back at any time and resume your selections</li> </ul>	
Show Answers - 원	On the top left of your screen you can select Show Answer to see your selections listed	
Your Selections	When you see "Your Selections" you can then either Generate Selections Report or Generate Payment Report	
Year ## - 2021	All section headings appear on the left of your screen listed under Welcome they start as red and will turn blue once completed	
In the middle of the form you will see section prompts –		
I - This means that you haven't met the requirements that have been listed in this area		
• This means you've met the minimum requirements for the instruction in the area		
(i) - This means that there is no minimum requirement for the area, but there is a maximum		
SEVEN ATAR selections from List A + List B onlyOn the bottom the form you will see a yellow banner containing rules that need to be completed, once met these turn green and then disappear off the screen		
Your form contains other icons, please hover over them for more information		
Minimum selections: 1 () () () () () () () (		
Enter the Parent PIN below, then click Validate: Validate If you require assistance with this, please contact the school.		Parent/Guardian Approval
		Selection is complete & final
		Parent PIN: Validation Successful The PIN will need to be re-entered, if any changes are made after successful validation.
<ul> <li>When all selections are complete you are enter a Parent PIN, then click Validate, by entering this PIN, you are confirming your child's selections</li> <li>If any of the selections are changed after the Parent PIN has been entered, you'll need to reenter the parent PIN again to validate the selections</li> <li>If you accidentally enter your PIN before completing all sections, you will be unable to generate the Selection Report or the Payment Report, simply go back into the form to continue</li> <li>When you have completed ALL selections you can then generate a Selection or Payment Report</li> </ul>		
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