



SCHOOL BOARD MEETING MINUTES 9 September 2025

Subject	Perth Modern School Board Meeting
Date	September 9, 2025
Time	17:15 start
Location	McCusker Board Room
Chair	Professor Bronwyn Rasmussen
Attendees	Voting: Mitchell Mackay (Principal), Dr Bronwyn Rasmussen (Chair), Grant Staffe, Charlie Bond (vice Chair), Sandra Song, Jeet Ghosh (P&C Rep; online), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Rick McMahon (Staff Rep), Raymond Loh, Cathryn Trott
Invited attendees	Robyn Verboon, Trisha Bebek
Apologies	Mahek Aribenchi, Thevindu Karanarathne

#	Item	Minutes
	STANDING ITEMS	
1	Welcome and acknowledgment of Country; Apologies; Conflict of interest	KT stood in as Chair, welcomed the Board, and provided an Acknowledgement of Country that highlighted the importance of language in understanding culture. CB arrived at 17:16. BR arrived at 17:20. Apologies were presented. No conflicts of interest were reported.
2	Minutes of previous meeting	PF moved that the minutes were a true reflection of the meeting, with one addition. KT seconded.
3	Business Plan	RV presented an update on the Business Plan, particularly highlighting the current work on operationalising the Business Plan, and Key Focus Area 3: Inspirational Leadership. Three levels of leadership (self, others, leaders). Described leadership across the school spectrum, and Department of Education programs for leadership PD. Discussed avenues for professional learning and leadership development for staff. Presented implementation plan, including evaluation. By December, plan to present operationalised versions of Key Focus Areas 1-4. MM talked about how communicating the Business Plan is critical for it to be effective. SS arrived at 17:40. Wide-ranging discussion about leadership and building that within the school, for the benefit of the school and also the staff broadening their careers.
4	Correspondence	
5	Action Items Register	Discussed below.
	ITEMS FOR INFORMATION	
6	Principal's Report	MM took the report as read, but also reported on the successes of assemblies in the school and the quality of students, but also the impending exams, and recognising the pressures on students and families. MM also mentioned his upcoming medical leave, and RV taking the Principal role. RL asked about any concerns within the student body of recent protests and political events.

#	Item	Minutes
7	P & C Report	Under new policy, P&C do not get access to new family details, and so they have created a sign-up with an associated privacy policy for people to express interest in P&C and newsletters etc. Also working on new logo, and also create some logos, to make it easier for families to engage. Having conversations with Develop WA about the development across Roberts Rd, including traffic management and student safety. \$173k uncommitted funds currently. Organising a walkaround with the Executive to identify funding opportunities. Friends of Music have done a few concerts recently, and the uniform shop volunteers have also been working hard.
8	Modernian's Report	Daryl Williams appointed President. Rhodes Scholar, and Attorney-General in the Howard government. Annual oration needed to be postponed due to illness of the presenter. Will endeavour to hold that in Term 4. Tournament of the Minds – Perth Mod students performed very well. A large number of Perth Mod students achieved excellent results in first-year undergraduate subjects at Curtin University.
9	Student report	
ITEMS FOR DISCUSSION		
10.1	Deductible Gift Recipient Fund Review	Committee met last week. Provided financial statements for the gifted funds, in accordance with ATO requirements. Committee thought it would be prudent for the committee to recommend the use of some of the existing funds.
10.2	Review Artificial Intelligence (AI) Policy for Board Purposes – Draft set	Discussion around a policy for the Board for use of AI in Board processes. For example, consideration of complex matters. Draft policy sets out appropriate use and exclusions. Discussed the importance of good governance above AI processes. Discussion of how and when it is appropriate for AI use to be declared. Confidentiality was discussed as highly important in any decisions we make. PF suggested that the Board provide comments to him and MM/RV. RL talked about risk and provided an example of where an AI agent shared private information. And that information can be used for AI training. RV asked what the Department of Education's policy is on this. Action for MM/RV to find this information.
ANY OTHER BUSINESS		
11	Any other business	
	NEXT MEETING. November 4, 2025 (NAPLAN data, KF4 – Philippa)	
	MEETING CLOSE 18:47.	

Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:

Action #	Meeting Date	Classification	Win.	Action Description	Due Date	Status	Comments	Actionee(s)
88	21/2/23	Masterplan		Masterplan working group	Rolling item	Completed. To be removed.	PF and Philipa Roy attended PCG project control meeting with EIW on 28 th Oct 24. Master plan phase 1 is a few weeks behind the schedule, Phase 2 work is in progress in parallel. Some catchup work will be happening in Nov and Dec. Student survey put out and response well received. Staff survey will be sent out. In summary, work is a bit behind schedule but focus on the quality of the work. Phase 1 report will be presented in Dec board meeting but have to consider the way of presenting due to open meeting nature.	MM / PF

						<p>3 Dec 2024: Reported that the Phase 1 and 2 draft reports are available but incomplete and contain some good elements.</p> <p>4 March 2025: First draft of PMS Masterplan report received. - PPT presented by PF and MM. Discussion.</p> <p>Week 7, Term 3: Masterplan will be rolled out. P&C are viewing and discussing the Masterplan, with a view to expenditure.</p>	
	12/08/25				9 Sept. 2025	<p>Board to bring comments for discussion in November Board meeting. RV/MM to find out if there is a Department policy.</p> <p>PF reminded the Board about the potential for AI training. CB suggested we add that to an agenda. RM also supported the idea, because it impacts all aspects of our program. MM discussed use of AI in the teaching. PF to work with CB on finding a suitable person for the discussion.</p>	Board + MM/RV

Signed and dated as approved:



Dr Bronwyn Rasmussen
 Chair of Perth Modern Board
 Date:

Signed and dated as approved:



Mitchell Mackay
 Principal of Perth Modern School
 Date:

