



<b>Subject</b>	<b>Perth Modern School Board Meeting</b>
<b>Date</b>	Tuesday 4 March 2025
<b>Time</b>	17:15 – 19:10
<b>Location</b>	McCusker Board Room
<b>Chair</b>	Dr Bronwyn Rasmussen
<b>Attendees</b>	<b>Voting:</b> Mitchell Mackay (Principal), Grant Staffe, Bronwyn Rasmussen, Charlie Bond, Cathryn Trott, Raymond Loh, Sandra Song, Jeet Ghosh (P&C Rep), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Thevindu Karunarathe (Student Rep)
<b>Apologies</b>	Alistair Paterson, Sharon Williams, Robyn Verboon, Mahek Aribenchi (Student Rep)

#	Item	Minutes	
1	Welcome and acknowledgment of Country; Apologies	The Chair welcomed everyone who attended the meeting. The Chair acknowledged Country and booja and Noongar people. Apologies were received and acknowledged. No conflict of interest.	
2	Minutes of meeting held 03 December 2024	Moved Peter, Seconded Thevindu – accepted.	<a href="#">Attached</a>
3	Correspondence	Gratitude email received from Alistair Paterson for the opportunity being a Board member for the past 3 years, as his tenure concluded.	<a href="#">Attached</a>
4	Action Items Register		See below
5	Round table Introduction	Brief round table introduction of the attending board members.	
6	PMS Campus Masterplan report	PF presented PMS masterplan update via PPT. Basis for selection of EIW as PMS masterplan consultant due to their extensive experience in the field. First draft of PMS Masterplan report received. Detailed refer to PF's presentation. Appreciation by MM for PF's extensive effort re school masterplan.	
	<b>ITEMS FOR DECISION</b>		
7	Thank you to outgoing Board members and election of office bearers for 2025	Thank you by the Chair for the contributions of the retiring Board member.  2025 Chair of Perth Modern Board – Bronwyn Rasmussen Vice Chair of Perth Modern Board - Charlie Bond Secretary of Perth Modern Board – Cathryn Trott Perth Modernian Society Rep - Peter Farr P&C Rep - Jeet Ghosh Finance Committee Reps – Charlie Bond & Raymond Loh	
8	2025 Meeting Schedule	Mod Board meeting will be held on the week 3 & week 8 during each school terms.	
	<b>ITEMS FOR DISCUSSION / INFORMATION</b>		
9	Principal's Report	Refer to <a href="#">Principal's Report</a> .	

#	Item	Minutes
10	Student Report	<p>TK presented a verbal report. The students have been busy planning for the upcoming Community Day in a couple of weeks' time. Stalls would be run by the students from Year 8 – Year 10. Student councils are working hard on organising the activities.</p> <p>Student councils are also working with school executives on the right direction to improve the use of the silent rooms. Key words to be promoted for the year 2025 are: silent reflection and mindfulness. Any student can use the room for this purpose, not necessary to be faith related.</p> <p>Praise given by the Principal for TK's effort and work.</p>
11	Business Plan	Robyn will present it at a later date.
12	P&C Report	<p>Newly elected P&amp;C executives.</p> <p>President - Jeet P&amp;C Vice President – Steve P&amp;C Secretary - James</p>
13	Board survey	PF presented PMS Board Effective Survey Result for year 2024. See <a href="#">attached</a> . Discussion for improvements are welcome if any concern regarding the Board effectiveness going forward in the year.
14	ATAR 2024	Amazing result received for the year 2024. Refer to <a href="#">attached</a> . Board had a good discussion about the analysis, particularly the English results. Board were grateful for the additional analysis by GS, and lookforward to more longitudinal analyses to see trends.
	<b>ANY OTHER BUSINESS</b>	
15	Any other business	None. Next board meeting: Tue 25 Mar 2025 at 5:15pm

Signed and dated as approved:



Dr Bronwyn Rasmussen

Chair of Perth Modern Board

Date: 03 April 2025

  
MITCHELL MACKAY

3/4/2025

Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:

Action #	Meeting Date	Classification	Min.	Action Description	Due Date	Status	Comments	Actionee(s)
88	21/2/23	Masterplan		Masterplan working group	Rolling item	In progress	First draft of PMS Campus Masterplan report received. PPT presentation by PF and MM. Discussion, e.g. Dept of Education and PMS school board are the primary audience of PMS masterplan.	MM / PF



<b>Subject</b>	<b>Perth Modern School Board Meeting</b>
<b>Date</b>	Tuesday 25 March 2025
<b>Time</b>	17:17 – 19:10
<b>Location</b>	McCusker Board Room
<b>Chair</b>	Dr Bronwyn Rasmussen
<b>Attendees</b>	<b>Voting:</b> Mitchell Mackay (Principal), Grant Staffe, Bronwyn Rasmussen, Charlie Bond, Cathryn Trott, Raymond Loh, Jeet Ghosh (P&C Rep), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Thevindu Karunarathe (Student Rep), Mahek Aribenchi (Student Rep), Robyn Verboon (guest staff member)
<b>Apologies</b>	Sandra Song

#	Item	Minutes	
1	Welcome and acknowledgment of Country; Apologies	The Chair welcomed the Board, and asked if anyone would like to deliver the Acknowledgement of Country. CT provided an acknowledgement.	
2	Minutes of meeting held 04 March 2025	PF discussed the wording of the Masterplan action, but this was accepted as-is. Moved and seconded and supported.	PF, KT
3	Correspondence	Letter received from a Board nominee. Will be discussed later in the meeting.	
4	Action Items Register	Discussion about placing Board minutes publicly on the webpage. Will be placed on the Board part of the PMS website, after they have been approved by the Board and signed.  Action 88: PF reported that EIW Architects are currently completing final report draft on the PMS Masterplan. Final compilation of small, medium and major project items. Final draft to be provided this week. After which Project Control Group will review and discuss for a final iteration. Expected to be presented to the Board in coming months.	See below
5	Principal's Report	Finance committee has ratified finances. Further information will be presented at next meeting.	MM
6	Students' Report	Community Day next week. Each stall's location and information finalised. Year 12s taking their initiative to setup their own stalls. Strong engagement.  Harmony Week next week. Final details and some organising still underway, but Friday will be cultural dress-up day and there are various activities.  Guest speaker last week for International Women's Day. Speaker is a Law student from Murdoch, who won 2024 Multicultural Youth Award. Valuable Q&A session after the talk. Intended to be supported in future years.  Positive shift in Focus Days; increased participation.  Students are to be reminded about behaviour expectations when using public transport. This could be student centred and focused on student understanding of its importance.  Predicted ATARs: discussion around timelines.	MA, TK

#	Item	Minutes	
7	P & C Report	<p>P&amp;C meeting last week. Funding and contribution discussed. Conversation Series sponsored by P&amp;C has been successful.</p> <p>Letter tabled in October 2024 by P&amp;C about pedestrian safety. Have not had a lot of discussion, however some input received from another local school. Request for this Board to discuss and decide whether it wants to support. Expected to be tabled in next Board meeting. Associate principal has been working with public transport to help make positive adjustments. Discussions ensued between Board and P&amp;C regarding letter drafting, strong consideration from Board to produce own letter. Assistance offered by Board member to P&amp;C member to draft said letter.</p>	JG
8	Modernian Report	<p>Evan Kennea is stepping down as council chair, and Robyn White will be the interim chair.</p> <p>Submitted report for the school's Annual Report, outlined assistance provided through Society.</p> <p>Received letter from Year 7 incoming scholarship recipient, expressing gratitude and intention to work hard.</p> <p>Perth Modernian Society Inc was formed 30 years ago and is looking for ways to commemorate this year.</p>	PF
9	Business Plan	<p>RV presented the Business Plan 2025-2029, Kadajiny Dandjoo "Learning Together". This will be an emerging and evolving document built on ongoing conversations and focusing on the whole child. It also aims to provide support to staff and community. Business Plan ideas started in November 21, driven by staff and student focused. Include events as well as formal stakeholder engagement. Presented priorities and focus areas that derive from the Plan.</p> <p>Currently seeking guidance from stakeholders on draft priorities and focus areas, intending to confirm content mid-April. Present to Board for endorsement in May meeting. A launch party for stakeholders will be held on June 11.</p> <p>Board Deputy Chair commended RV on the Business Plan's creation and development. Deputy Chair also suggested linking the Business Plan and the Campus Masterplan to show connection between promotion of excellence and nurturing the child.</p> <p>The Chair thanked RV for leading the process and bringing us on this journey.</p>	RV

	ITEMS FOR DECISION		
10	Board Composition	<p>Board currently sitting at 13 members. Board can have 15, including 5/6 parents, 2/3 parent representatives, up to 15. Discussion around whether there should be a higher representation from staff.</p> <p>Discussion around the number of community representatives.</p> <p>General support given for a greater staff voice, particularly a classroom teacher. <b>JG moved to change ToR to "up to three staff". CB seconded. Board is in favour of the motion.</b> Principal will extend an invitation to a former staff nominee.</p> <p>Modernian Elizabeth Knight was nominated by Deputy Chair as a strong community representative. In her nomination, she expressed enthusiasm to support an innovative learning environment. Both Principal and Deputy Chair spoke in favour of her nomination. <b>Principal moves that Elizabeth Knight be accepted as a Community Member; seconded by CT. All in favour; moved.</b></p> <p>JG proposed that future nominations may consider under-represented groups and/or indigenous groups.</p>	Chair
	<b>ANY OTHER BUSINESS</b>		
15	Any other business	<p>Deputy Chair asked for clarification on progress of the Annual Report that is currently being produced. Will be placed into Teams drive when ready.</p> <p>Meeting closed at 6:54pm. Next board meeting: Tue May 20, 2025 at 5:15pm.</p>	

Signed and dated as approved:

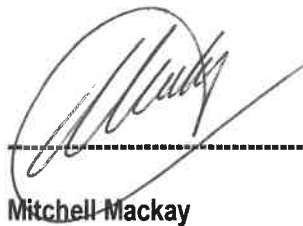


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Dr Bronwyn Rasmussen

Chair of Perth Modern Board

Date: 20 May 2025

Signed and dated as approved:



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Mitchell Mackay

Principal

Date: 20 May 2025

**Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:**

Action #	Meeting Date	Classification	Min.	Action Description	Due Date	Status	Comments	Actionee(s)
88	21/2/23	Masterplan		Masterplan working group	Rolling item	In progress	First draft of PMS Masterplan report received. Dept of Education and PMS school board is the audience of PMS masterplan.	MM / PF



Subject	Perth Modern School Board Meeting
Date	Tuesday 20 May 2025
Time	17:14 – 19:10
Location	McCusker Board Room
Chair	Dr Bronwyn Rasmussen
Attendees	<b>Voting:</b> Mitchell Mackay (Principal), Grant Staffe, Bronwyn Rasmussen, Charlie Bond, Cathryn Trott (online), Jeet Ghosh (P&C Rep), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Robyn Verboon (guest staff member), Sandra Song
Apologies	Thevindu Karunarathe (Student Rep), Mahek Aribenchi (Student Rep), Rick McMahon (Staff Rep), Raymond Loh

#	Item	Minutes	
1	Welcome and acknowledgment of Country; Apologies	Meeting opened at 5:14pm. The Chair opened the meeting and welcomed everyone. Vice Chair Charlie Bond acknowledged country, and reflected on the depth of time involved in human habitation of this land. Spoke some Noongar words. The Chair noted the apologies.	
2	Minutes of meeting held 25 March 2025	PF moves that they are true record. KT seconded. All moved.	<a href="#">20250325 PMS School Board Minutes.docx</a>
3	Correspondence	Letter from a community member (Elizabeth K.) regarding perceived conflict of interest for her role as a Community Representative. She will not be joining the Board this year. The Chair asked MM to thank her.	
4	Action Items Register	Rolling item on the Masterplan. Planned to be launched on June 11 along with the Business Plan. PF provided the Board with a written summary. A committee (Project Control Board) are guiding the process. They met May 13 and received the draft final report. Approximately 100 pages long, with good graphics, and very readable. Draft has been endorsed by the Project Control Board. Summary of ~6 pages highlights most of the key written content. MM thanked PF for driving this Masterplan, with the support of key staff, such as Philippa Roy. The summary will be placed in the Teams folder for the Board.	PF
5	School budget	TB presented a slide deck of the end of 2024 report, and budget for 2025. Some small budget variation due to a difference in the amount from P&C, and a reduced price for a new bus, relative to expectations. JG discussed changes to the P&C budgeting to ensure that funds are expended for the benefit of the school. Some variances in the Professional Development expenditure. Questions from the Board on what funds can and cannot be spent on, and the level of expenditure relative to budget. TB outlined the upgrades and improvements to school facilities in the past year. Board asked about maintenance activities. TB and MM discussed how the DoE provides some maintenance funding, but some is funded by the School. Salary expenditure has increased due to increased student numbers (30 students). Motion that the School Board formally note the 2025 Budget as presented by the Manager of Corporate Services. Moved by KT, and seconded by SS. Passed.	TB

#	Item	Minutes	
6	Principal's Report	MM thanked RV for managing the School in his absence.	<a href="#">Principal's Report - Board 20 May 2025.docx</a>
7	P & C Report	P&C meeting held last week. One point of expenditure discussed. Substantial funds in reserve. MM provided P&C with a list of potential projects. P&C aiming to spend these funds, as provided by parents. Uniform shop running well. P&C interested in seeing the Business Plan and Masterplan. Planned to be circulated within the committee. SS asked about the priorities for expenditure. JG noted that P&C receive requests from science and arts, but less from humanities. MM noted the processes in place to communicate needs to P&C. JG will send expenditure list to Board.	JG
8	Modernian Report	In 1995, Perth Modernian Society was formed. Celebrated 30 years on 19 <sup>th</sup> May. RV and CB both attended. Presentations on past photos, and events where Modernian Society played a large role. Many people attended who would normally not. Followed by AGM. PF circulated the 2024 Annual Report to the Board. Concerns about aging of those involved in the Modernian Society. Chair thanked the Sphinx Foundation for their ongoing support of students in financial need.	PF
9	Business Plan endorsement	RV presented the Business Plan. RV noted Ray's question, and confirmed that they did consult with an indigenous officer on the Kadadjiny Dandjoo concept and wording. Strong messages of inclusiveness and diversity, belonging and inspirational leadership. Key values are courage, curiosity, compassion, commitment, and collaboration. Acknowledged work of key staff for driving and delivering this. Evidence-based measures of outcomes. RV showed the timeline. Final version going to the graphic artist this week, after Board endorsement. June 11 staff meeting launch, and then a more general launch with stakeholders. Student Council lunch the following day, and then live on the website on June 13. BR asked about measures of success. MM noted why quantitative metrics are not helpful. Idea is to set baseline. Will be measured, but not necessarily all straightforward measures. KT had concerns that Learners and Leaders is inclusive. RV has included some words of explanation at the front. MM encouraged the Board to ask about progress against the plan, and ask questions they cannot answer. Motion to endorse the Business Plan. PF moved; CB seconded. All moved. Chair thanked RV and the school leadership. Following the Board meeting, RV specifically addressed RL's questions in an email to him, with Board copied.	RV
	<b>ANY OTHER BUSINESS</b>		
10	Any other business	PF interested in AI as it may be applied to Boards. Board could have a policy about use of AI. Potential to invite an external person to talk about use of AI for Boards, for the Board's and School's benefit. Discussion around whether it would be useful for the Board minutes to use AI tools, and whether it would serve its purpose.	PF

Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:

Action #	Meeting Date	Classification	Min	Action Description	Due Date	Status	Comments	Action ee(s)
88	21/2/23	Master plan		Masterplan working group	Rolling item	In progress	First draft of PMS Masterplan report received. Dept of Education and PMS school board is the audience of PMS masterplan.	MM / PF

Signed and dated as approved:



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**Dr Bronwyn Rasmussen**  
**Chair of Perth Modern Board**  
**Date: 17 June 2025**

Signed and dated as approved:



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**Mitchell Mackay**  
**Principal**  
**17 June 2025**



<b>Subject</b>	<b>Perth Modern School Board Meeting</b>
<b>Date</b>	Tuesday 17 June 2025
<b>Time</b>	17:16 – 19:10
<b>Location</b>	McCusker Board Room
<b>Chair</b>	Dr Bronwyn Rasmussen
<b>Attendees</b>	<b>Voting:</b> Mitchell Mackay (Principal), Grant Staffe, Bronwyn Rasmussen (Chair), Charlie Bond (vice Chair) (left at 18:30pm), Sandra Song, Jeet Ghosh (P&C Rep), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Thevindu Karunarathne (Student Rep), Mahek Aribenchi (Student Rep), Rick McMahon (Staff Rep), Raymond Loh <b>Invited:</b> Dr Kym Tan (Associate Principal)
<b>Apologies</b>	Sandra Song, Cathryn Trott

#	Item	Minutes	
1	Welcome and acknowledgment of Country; Apologies	Meeting opened at 5:16pm. Mr Ghosh did acknowledgement of country. The Chair noted the apologies.	MG
2	Minutes of meeting held 20 May 2025	PF moved last minutes. MF seconded. All moved.	<a href="#">20250520 PMS School Board Minutes.docx</a>
3	Master Plan	MM acknowledged PF's contribution to the master plan, already launched and received positive feedback from staff and students who saw. Discussions amongst the board about the continuing works regarding the master plan. The master plan was removed as an item for the meeting. Thanks also to MM and Phillipa Roy	
4	Principal's Report	Business plan. RM contributed to value posters, already in the class and presented to parents. Has been presented to the P&C, students, staff. Open to the public, and parents have been reading already and giving feedback. Student council had positive feedback on the values which the plan focuses on. Staff were pleased that the plan has been consolidated, as lots of enjoyable work has been put into this.	MM <a href="#">Principal's Report - Board June 2025.docx</a>
5	Student Report	Push up challenge launched, already raised \$3000 in a very short amount of time. Worlds greatest Shave to happen end of term, 5 students to shave, already raised \$4000 dollars. Much greater participation that last year. Also, CEO of Fight MND thankful for the money raised from community day, roughly \$16000. Ronald McDonald charity launched - students encouraged to donate small items for charity. P&C funded soccer goals for students - students very appreciative. MA raised finding a path for funds to be used for students who do not play soccer as well. Senior students have had minor confusions with university applications and process, and staff are working to provide more resources to students.	TK, MA

#	Item	Minutes	
6	Excellence in Teaching	<p>Dr Kym Tan. Input from members of community in school planning stages, staff, students. Perth Modern is really committed to creating a safe and effective environment for students so their experience is the best it can be. Aim is to provide a framework to provide best practice in gifted and talented teaching. Perth Modern has partnered with 3 other schools who aim to also reach greater heights in education. Department of Education has an overview for best practice in gifted education. With these elements, Perth Modern has modelled their own framework; instructional playbook, and are ongoing operational planning, to be furthered on school development day(s). Core values have been adjusted in these plans, commitment, curiosity, collaboration. Playbook is always evolving. Survey with 60 items around learning environments and teaching quality will be done with Perth Modern staff. Requests for assistance have come from 2 schools, which we have gone to help. MM has mentored some of those principals, giving support as a school based strategic initiative. Partner schools we are helping: Eastern Hills, Safety Bay, Wanboro SHS.</p> <p>MM commented on how through differences in teaching styles, teachers can utilize being courageous and taking risks to develop students' confidence.</p> <p>PF questioned the commitment that we are taking to mentor our partner schools, and RL raised that there is a big discrepancy in the quality of teaching - KT said it is a project to get teachers to raise the quality of their work - Perth Modern teaching is more complex than other schools. Measuring teaching quality comes from perception surveys conducted on other staff and students. RM said that there is no 'assessment' of how good a teacher can be, but there are always ways to help teachers address the needs of every student. GS on how (new) national school's survey will launch early next year, surveying parents, students. Additionally, the school culture's survey will run at a similar time.</p>	<p>KT  <a href="#">Excellence in Teaching</a></p>
7	Mi7 Report	<p>Mi7 survey data looks at the domains of wellbeing of students. Lots of positives, interesting, and negatives.</p> <p>Positives: Perth Modern is outstanding in 'have teachers who encourage me', have parents/caregivers who encourage me to do well, feel safe at school, not bullied at school, not bullied online, respect beliefs/values, believe everyone should be treated equally, getting along with people who are different from me, learn to be smarter, can come up with ways to solve problems, keep trying even if I make mistakes, grateful for many things in my life, build trusting relationships with others, tend to notice my thoughts and feelings, care about other feelings, treat people nicely.</p> <p>Negatives: less than Australian norms in positive health, i.e. 'not being able to stop or control worrying', feeling nervous anxious or on edge, do not get stressed about my schoolwork, eating breakfast every day, sleeping, exercise</p> <p>The high stress levels are expected as high achievers will always aim for more, and it is important that students are told to not only excel academically and compare to the top 0.1%, but also focus on other areas.</p> <p>Interesting: girls less for like schoolwork that challenges me, am confident I can do well in school, find it easy to make decisions, like who I am (this comes back to similar numbers in year 12). Downward trends: doing things to improve my school community is important to me, engaging extra-curricular activities at school is important to me.</p> <p>From here, this data can help guide professional learning, have conversations with stakeholders, create targeted programs. Action areas include targeting stress management, support positive female mental health, teacher/student relationship</p>	<p>MF  <a href="#">2025 Mi7 Snapshot Data Report</a>  <a href="#">Mi7 data Analysis 2025.pdf</a></p>

#	Item	Minutes	
8	P&C Report	\$170,000 , but only \$27,000 used. Are continuing to work around PR around safety issues i.e. bus routes in Elizabeth Quay and Raine Square.	MG
9	Modernians Report	Sphinx Foundation entrepreneurship and leadership programs 'graduation' awards being presented to students this week for middle and senior students.	PF

Signed and dated as approved:


  
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Dr Bronwyn Rasmussen

Chair of Perth Modern Board

Date: 9/9/2025

Signed and dated as approved:

  
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Mitchell Mackay

Principal of Perth Modern School

Date: 9/9/2025.

**Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:**

Action #	Meeting Date	Classification	Min.	Action Description	Due Date	Status	Comments	Actionee(s)
88	21/2/23	Masterplan		Masterplan working group	Rolling item	Complete	Final version of PMS Campus Masterplan report received and unveiled on 11 <sup>th</sup> June. Dept of Education and PMS school board is the audience of PMS masterplan. Thanks recorded for PMS members of the PCG and EIW Architects.	MM / PF



Subject	Perth Modern School Board Meeting
Date	August 12, 2025
Time	17:14 start
Location	McCusker Board Room
Chair	Professor Charlie Bond
Attendees	<b>Voting:</b> Mitchell Mackay (Principal), Grant Staffe, Charlie Bond (vice Chair), Sandra Song, Jeet Ghosh (P&C Rep; online), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Thevindu Karunarathne (Student Rep), Mahek Aribenchi (Student Rep), Rick McMahon (Staff Rep), Raymond Loh, Cathryn Trott (online)
Invited attendees	Nicola Reilly (Associate Principal)
Apologies	Bronwyn Rasmussen

#	Item	Minutes
<b>STANDING ITEMS</b>		
1	Welcome and acknowledgment of Country; Apologies; Conflict of interest	Meeting commenced 17:14. Bronwyn is an apology, and Charlie will Chair. MF provided an acknowledgement of country. Described detailed knowledge and understanding of the land, and how the Noongar depth of knowledge is amazing. The Chair asked that the Board declare any conflicts of interest.
2	Minutes of previous meeting	<a href="#">20250618 PMS School Board Minutes.docx</a> Moved by Peter Farr, seconded by Kati Tonkin
3	Business Plan	The Chair welcomed Nicola Reilly to the meeting. Slides for the presentation: <a href="#">Board Presentation Term 3 2025 v2.pptx</a> Discussed Key Focus 2 of the Business Plan. Nurture a strong sense of belonging. Principles of inclusive education. Encourage students to take risks for greater growth. Builds clarity and consistency across teaching departments. Described school level planning. Discussed components of safe and supportive environment. Success measures were presented. How do we benchmark when we are a selective school? Discussion with Board and staff about processes in place, and some successes and challenges of the program. Students provided feedback about rankings. Good discussion about the use of rankings, and some support systems in place to help.
3	Correspondence	No correspondence was recorded.
4	Action Items Register	See update below.
<b>ITEMS FOR INFORMATION</b>		
5	Principal's Report	<a href="#">Principal's Report 5 Aug 2025.pdf</a> Finance and human resource audit was also completed last week. Passed, but many suggestions for improvement. MM recognised the late Michael Rogers as a great contributor to the school and students.

#	Item	Minutes
6	P & C Report	Made some finance request approvals, including Beasley Hall projector (\$39k). Every student will benefit from that investment. Some P&C members will meet with MM to discuss expenditure in the Masterplan, and prioritise funds. \$172k uncommitted funds currently, which could partly be put toward Masterplan expenditure. Met with Member for Nedlands with regard to pedestrian safety. Recommended extending the CAT buses to move around the school. Conversation with Development WA around the footpath across from the school, which is degrading. Have committed to giving a presentation to P&C after they have come up with a plan. SS left the meeting at 18:16. Chair requested that the Board see the revised plans. JG will post the link for the Development WA site to that information. RM requested that the Board be invited to the briefing from Development WA. <a href="#">PMH-1909-Precinct-Subdivision-Plan.pdf Website version - Item 2.1 PMH Public Realm and Landscaping - Development Application - Subiaco LRC 7 August 2023.pdf</a>
7	Modernian's Report	<p>A most distinguished Modernian and WA's 1951 Rhodes Scholar, John Owen Stone passed away in mid-July in Sydney, aged 97. John was a country boy from Kobel (near Merredin) and his older brother Basil also won a scholarship to Perth Mod. Educated at UWA (BSc Hons) and Oxford (First Class Honours in Philosophy, Politics and Economics), John was an outstanding economist who rose to the powerful position of Secretary to the Treasury, with his signature on all our bank notes. In a second career, he was also elected to the Senate in 1987. John was a constant donor to both the Sphinx Scholarship Fund and the Museum Association. John had lived in NSW for many years, but kept in touch with Mod. He attended the gala Centenary dinner in 2011. John was truly magnificent in the Save Perth Mod campaign in 2017, inter alia writing a stinging two page letter to the Premier, which was so strong I think it would have impacted McGowan's belated decision to back down on the controversial (no win) issue. It's fabulous that two photos in the photo montage published in The West on 19 July, showed him in front of the Beasley Building.</p> <p>Perth Modernian Oration 9:30am, Tuesday 16 September. PF listed the distinguished list of previous orators. This is the 15<sup>th</sup> year. 45 scholarships for completing Year 10 students. ~\$120k Sphinx Scholarships. Oral meeting for the students to be asked about the value of the scholarship to them, and a simple written report on the benefits derived. Also a confidence-building exercise for students to receive a scholarship. MM recognised the efforts of PF for driving the scholarships, and providing the historical context and links to the school's history and legacy.</p>
8	Student report	Executive meeting to re-allocate leadership roles for students, to standardise more, and to help with bridging communication and retaining information. Looking at student leadership across the school. What student council "leading to help others lead" means. MM requested that as head prefects, the Year 12 student councillors have a senior position to be able shape leadership in the student cohort. JG left the meeting at 18:34. Athletics carnival and RU Ok Day approaching. Wellness Committee organising. Policy currently has students finishing on Board at the end of Term 3; intention to change that to Term 4 to continue that involvement. "Senior sign-off": video of people signing a camera. Reflects the united cohort, to help with rounding off the Year 12 experience. CB suggested a connection at the end of Year 12 with the Modernian Society.
<b>ITEMS FOR DISCUSSION</b>		
<b>ANY OTHER BUSINESS</b>		
9	Any other business	PF reminded the Board about the potential for AI training. CB suggested we add that to an agenda. RM also supported the idea, because it impacts all aspects of our program. MM discussed use of AI in the teaching. PF to work with CB on finding a suitable person for the discussion.
<b>NEXT MEETING. September 9, 2025</b>		
<b>MEETING CLOSE 18:49.</b>		

**Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:**

Action #	Meeting Date	Classification	Min.	Action Description	Due Date	Status	Comments	Actionee(s)
88	21/2/23	Masterplan		Masterplan working group	Rolling item	In progress	<p>PF and Philipa Roy attended PCG project control meeting with EIW on 28<sup>th</sup> Oct 24. Master plan phase 1 is a few weeks behind the schedule. Phase 2 work is in progress in parallel. Some catchup work will be happening in Nov and Dec. Student survey put out and response well received. Staff survey will be sent out. In summary, work is a bit behind schedule but focus on the quality of the work. Phase 1 report will be presented in Dec board meeting but have to consider the way of presenting due to open meeting nature.</p> <p>3 Dec 2024: Reported that the Phase 1 and 2 draft reports are available but incomplete and contain some good elements.</p> <p>4 March 2025: First draft of PMS Masterplan report received. - PPT presented by PF and MM. Discussion.</p> <p>Week 7, Term 3: Masterplan will be rolled out. P&amp;C are viewing and discussing the Masterplan, with a view to expenditure.</p>	MM / PF

**Signed and dated as approved:**



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p/r  
Dr Bronwyn Rasmussen

**Chair of Perth Modern Board**

Date: 9/9/2025

**Signed and dated as approved:**



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Mitchell Mackay  
**Principal of Perth Modern School**

Date: 9/9/2025



# SCHOOL BOARD MEETING MINUTES

## 9 September 2025

<b>Subject</b>	<b>Perth Modern School Board Meeting</b>
<b>Date</b>	September 9, 2025
<b>Time</b>	17:15 start
<b>Location</b>	McCusker Board Room
<b>Chair</b>	Professor Bronwyn Rasmussen
<b>Attendees</b>	<b>Voting:</b> Mitchell Mackay (Principal), Dr Bronwyn Rasmussen (Chair), Grant Staffe, Charlie Bond (vice Chair), Sandra Song, Jeet Ghosh (P&C Rep; online), Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Rick McMahon (Staff Rep), Raymond Loh, Cathryn Trott
<b>Invited attendees</b>	Robyn Verboon, Trisha Bebek
<b>Apologies</b>	Mahek Aribenchi, Thevindu Karanarathne

#	Item	Minutes
<b>STANDING ITEMS</b>		
1	Welcome and acknowledgment of Country; Apologies; Conflict of interest	KT stood in as Chair, welcomed the Board, and provided an Acknowledgement of Country that highlighted the importance of language in understanding culture. CB arrived at 17:16. BR arrived at 17:20. Apologies were presented. No conflicts of interest were reported.
2	Minutes of previous meeting	PF moved that the minutes were a true reflection of the meeting, with one addition. KT seconded.
3	Business Plan	RV presented an update on the Business Plan, particularly highlighting the current work on operationalising the Business Plan, and Key Focus Area 3: Inspirational Leadership. Three levels of leadership (self, others, leaders). Described leadership across the school spectrum, and Department of Education programs for leadership PD. Discussed avenues for professional learning and leadership development for staff. Presented implementation plan, including evaluation. By December, plan to present operationalised versions of Key Focus Areas 1-4. MM talked about how communicating the Business Plan is critical for it to be effective. SS arrived at 17:40. Wide-ranging discussion about leadership and building that within the school, for the benefit of the school and also the staff broadening their careers.
4	Correspondence	
5	Action Items Register	Discussed below.
<b>ITEMS FOR INFORMATION</b>		
6	Principal's Report	MM took the report as read, but also reported on the successes of assemblies in the school and the quality of students, but also the impending exams, and recognising the pressures on students and families. MM also mentioned his upcoming medical leave, and RV taking the Principal role. RL asked about any concerns within the student body of recent protests and political events.

#	Item	Minutes
7	P & C Report	Under new policy, P&C do not get access to new family details, and so they have created a sign-up with an associated privacy policy for people to express interest in P&C and newsletters etc. Also working on new logo, and also create some logos, to make it easier for families to engage. Having conversations with Develop WA about the development across Roberts Rd, including traffic management and student safety. \$173k uncommitted funds currently. Organising a walkaround with the Executive to identify funding opportunities. Friends of Music have done a few concerts recently, and the uniform shop volunteers have also been working hard.
8	Modernian's Report	Daryl Williams appointed President. Rhodes Scholar, and Attorney-General in the Howard government. Annual oration needed to be postponed due to illness of the presenter. Will endeavour to hold that in Term 4. Tournament of the Minds – Perth Mod students performed very well. A large number of Perth Mod students achieved excellent results in first-year undergraduate subjects at Curtin University.
9	Student report	
<b>ITEMS FOR DISCUSSION</b>		
10.1	Deductible Gift Recipient Fund Review	Committee met last week. Provided financial statements for the gifted funds, in accordance with ATO requirements. Committee thought it would be prudent for the committee to recommend the use of some of the existing funds.
10.2	Review Artificial Intelligence (AI) Policy for Board Purposes – Draft set	Discussion around a policy for the Board for use of AI in Board processes. For example, consideration of complex matters. Draft policy sets out appropriate use and exclusions. Discussed the importance of good governance above AI processes. Discussion of how and when it is appropriate for AI use to be declared. Confidentiality was discussed as highly important in any decisions we make. PF suggested that the Board provide comments to him and MM/RV. RL talked about risk and provided an example of where an AI agent shared private information. And that information can be used for AI training. RV asked what the Department of Education's policy is on this. Action for MM/RV to find this information.
<b>ANY OTHER BUSINESS</b>		
11	Any other business	
<b>NEXT MEETING. November 4, 2025 (NAPLAN data, KF4 – Philippa)</b>		
<b>MEETING CLOSE 18:47.</b>		

**Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:**

Action #	Meeting Date	Classification	Win.	Action Description	Due Date	Status	Comments	Actionee(s)
88	21/2/23	Masterplan		Masterplan working group	Rolling item	Completed. To be removed.	PF and Philipa Roy attended PCG project control meeting with EIW on 28 <sup>th</sup> Oct 24. Master plan phase 1 is a few weeks behind the schedule. Phase 2 work is in progress in parallel. Some catchup work will be happening in Nov and Dec. Student survey put out and response well received. Staff survey will be sent out. In summary, work is a bit behind schedule but focus on the quality of the work. Phase 1 report will be presented in Dec board meeting but have to consider the way of presenting due to open meeting nature.	MM / PF

					<p>3 Dec 2024: Reported that the Phase 1 and 2 draft reports are available but incomplete and contain some good elements</p> <p>4 March 2025: First draft of PMS Masterplan report received. - PPT presented by PF and MM. Discussion.</p> <p>Week 7, Term 3: Masterplan will be rolled out. P&amp;C are viewing and discussing the Masterplan, with a view to expenditure.</p>	
	<u>12/08/25</u>			<u>9 Sept 2025</u>	<p>Board to bring comments for discussion in November Board meeting. RV/MM to find out if there is a Department policy.</p> <p>PF reminded the Board about the potential for AI training. CB suggested we add that to an agenda. RM also supported the idea, because it impacts all aspects of our program. MM discussed use of AI in the teaching. PF to work with CB on finding a suitable person for the discussion.</p>	Board + MM/RV

Signed and dated as approved:



**Dr Bronwyn Rasmussen**

**Chair of Perth Modern Board**

**Date: 4.11.2025**

Signed and dated as approved:



**Mitchell Mackay**

**Principal of Perth Modern School**

**Date: 4.11.2025**



# SCHOOL BOARD MEETING MINUTES

## 4 November 2025

<b>Subject</b>	<b>Perth Modern School Board Meeting</b>
Date	November 4, 2025
Time	17:15 start
Location	McCusker Board Room
Chair	Dr Bronwyn Rasmussen
Attendees	<b>Voting:</b> Robyn Verboon (Principal), Dr Bronwyn Rasmussen (Chair), Grant Staffe, Charlie Bond (vice Chair), Sandra Song, Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Rick McMahon (Staff Rep), Raymond Loh, Cathryn Trott, Mary McCusker, Avash Shakya
Invited attendees	Philippa Roy (Associate Principal) (until 17:40), Trisha Bebek (Manager Corporate Services)
Apologies	Jeet Ghosh (P&C Rep)

#	Item	Minutes
	<b>STANDING ITEMS</b>	
1	Welcome and acknowledgment of Country; Apologies; Conflict of interest	The Chair welcomed everyone and provided an Acknowledgement of Country. No additional conflicts of interest were declared. Agenda changed to accommodate TB and PR. Chair welcomed new student representatives and then asked the Board members to introduce themselves.
2	Minutes of previous meeting	PF moves that the recorded minutes reflect the meeting. GS seconded. All in favour.
3	Business Plan – KFA4	PR presented slides for Key Focus Area 4 of the Business Plan (KFA4). Reflected on vision of the KFA – connecting to community - Kadadjiny Dandjoo. To build a connected learning environment, and to support learning. Implementation of this focus area was discussed. Identify areas of strength and areas for growth. Have long-standing relationships for students to have real-world experiences. Co-design, feedback to ensure relevance. Inclusive community – everyone feels valued and engaged. Student engagement and participation important for assessing success. Quality, not quantity of students, was important. Draft operational plans underway. PR displayed a 5-min video showing the journey of the outgoing Year 12 cohort. RV thanked PR for the work toward the Year 12 presentation night, including the video. Question about Gagne’s model for gifted and talented learning, including catalysts for learning to transform gifts into talents. Congratulations from PF for the quality and structure of the presentation night. PR left the meeting.
4	Correspondence	No correspondence.
5	Action Items Register	RV provided an update on plans for the Department to institute an AI platform for schools, and that PMS is not allowed to pursue their own solution. Expecting more in 2026 from the Department. The above does not impact the Board’s draft AI Policy.
	<b>ITEMS FOR INFORMATION</b>	
6	Principal’s Report	Recognition of the students who have received Year 12 subject and general awards. Significant number of events run by the school in recent weeks, as well as Professional Development and opportunities. AS suggested that he and MM could potentially shadow some PD so that they can reflect what happens back to the student cohort. RV suggested an opportunity where that could happen in a relevant context.

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#	Item	Minutes
7	P & C Report	<p>(Provided as written report)</p> <ol style="list-style-type: none"> <li>1. There were no motions for expenditure from the school.</li> <li>2. There is a total of <b>\$178,882.57</b> of uncommitted accounts, comprising of <b>\$141,141.14</b> in the P&amp;C general account and <b>\$37,741.43</b> in the FoM general account.</li> <li>3. P&amp;C has made a submission to the WA Parliamentary Inquiry into Land Development and Planning about our concerns about the aspects of the proposed development on the former PMH site and the broader Subiaco East Master Plan (SEMP).</li> <li>4. RV reported that P&amp;C did a school walk around with school leadership to identify opportunities that align with the Masterplan where P&amp;C may be able to assist.</li> </ol>
8	Modernians Report	<ol style="list-style-type: none"> <li>1. Approximately 30 students applying for Year 7 entry scholarships. Not necessarily all under equity conditions, and so they may not all be used. Will be held over for higher years</li> <li>2. Sphinx Foundation Board has created a paid Executive Officer position to do all of the administrative work. Position is open. Target audience is parents, Modernians, former staff, and the general public.</li> </ol>
9	Student report	<p>A lot of students stressed with student load for exams. GS explained that Year 11 exams have to fit around the WACE exams. Looking at trying to alleviate for S1 2026. Presentation night was excellent but the venue was not great. Understand that the Perth Concert Hall is under upgrade. Graduation caps were suggested, but the night is a presentation and not a graduation.</p>
10	Finance Report	<p>TB presented the YTD financial statements and answered questions on different components. Comment that it would be helpful to have a budget forecast to help Board identify any issues/areas of concern. Financial statements showed that the school is tracking well against the current budget. School compliance review was undertaken in August through the Department of Education. Two auditors were on site and requested documentation and had meetings with senior staff. Satisfactory audit rating. Purchasing and Payments, and Asset Management identified as areas for attention. New system for Asset Management to be started in 2026, using an external service to update the Asset Register and providing an ongoing system. Significant compliance loads are being placed on schools without a resourcing provision.</p>
<b>ITEMS FOR DECISION</b>		
11	Charges and contributions 2026	<p>Finance Committee has reviewed the Charges and Contributions. TB spoke to the subject-based changes and the justifications for those. Questions concerning difference between charges for subjects and additional costs for excursions. GAT set fee is for subscriptions (e.g., Mathspace), additional coaches, Rising Scholars, and other external enrichment services. AS asked how the School production is funded (part of overall School budget). TB presented the Additional Cost items for Years 7-9 and Years 10-12. Request from students about clarity around the EoI process. PF reminded the Board that the Sphinx Foundation stands ready to assist students facing financial difficulties for extra-curricular.</p> <p>Resolution to accept proposed Charges and Contributions for 2026. Proposed by CB, supported by KT, with all in favour.</p>
<b>ITEMS FOR DISCUSSION</b>		
12	NAPLAN results	<p>Biggest indicator of future performance is reading results from NAPLAN. Discussion around the longitudinal data. Writing has improved from Year 9 to Year 7 in terms of results, and will be interesting to see whether that trend continues when the Year 7s move to Year 9. Quality and depth of the data allow the school to really interrogate the performances, and identify and assist students who need help. School survey results to be discussed at the next meeting.</p>

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#	Item	Minutes
	<b>ANY OTHER BUSINESS</b>	
13	Any other business	Comment on late delivery of Board papers. Papers need to be provided prior the day to allow for the Board to have pre-read all of the papers. Good governance to provide that in a timely fashion.
	<b>NEXT MEETING. December 2, 2025 (open meeting)</b>	
	<b>MEETING CLOSE: 19:17.</b>	

Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:

Action #	Meeting Date	Classification	Min.	Action Description	Due Date	Status	Comments	Actionee(s)
	12/08/25				9 Sept. 2025	Board to bring comments for discussion in November Board meeting. RV/MM to find out if there is a Department policy.	<p>PF reminded the Board about the potential for AI training. CB suggested we add that to an agenda. RM also supported the idea, because it impacts all aspects of our program. MM discussed use of AI in the teaching. PF to work with CB on finding a suitable person for the discussion. PF Tabled first draft versions of (1) Cover Note: Draft Board Policy on AI Use; (2) Draft Policy Statement: Use of Artificial Intelligence (AI) for Board Purposes, and (3) Draft Framework: Use of Artificial Intelligence (AI) for Perth Modern School Board Purposes. Discussion, then Board members were asked to review and send any edits back to PF prior to the Nov. mtg.</p> <p>RV updated that the Department will provide an AI Platform for schools, and the School is not allowed to pursue a solution for the Board. The above does not impact the Board's draft AI Policy.</p>	Board + MM/RV

Signed and dated as approved:

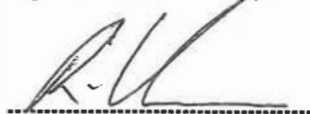


Dr Bronwyn Rasmussen

Chair of Perth Modern Board

Date: 2.12.2025

Signed and dated as approved:



Robyn Verboon

Principal of Perth Modern School

Date: 2.12.2025



# SCHOOL BOARD MEETING MINUTES 2 December 2025

<b>Subject</b>	<b>Perth Modern School Board Meeting</b>
<b>Date</b>	December 2, 2025
<b>Time</b>	17:14 start
<b>Location</b>	McCusker Board Room
<b>Chair</b>	Dr Bronwyn Rasmussen
<b>Attendees</b>	<b>Voting:</b> Robyn Verboon (Principal), Dr Bronwyn Rasmussen (Chair), Grant Staffe, Sandra Song, Peter Farr (Perth Modernian Society Rep), Kati Tonkin (Parent Rep), Monica Franz (Staff Rep), Rick McMahon (Staff Rep), Raymond Loh (online), Cathryn Trott, Mary McCusker, Avash Shakya, Jeet Ghosh (P&C Rep - online)
<b>Invited attendees</b>	Bonnie Hunt (open community member), Sandra Gyles (open community member).
<b>Apologies</b>	Charlie Bond

#	Item	Minutes
	<b>STANDING ITEMS</b>	
1	Welcome and acknowledgment of Country; Apologies; Conflict of interest	The Chair welcomed members of the Board, and the two community members who have joined this open Board meeting. RM gave the acknowledgement of Country, reflecting on a course he had undertaken at Curtin University about indigenous culture and language. He provided an acknowledgement in Noongar language, which the Board appreciated. Apologies were recorded. No conflicts of interest were declared.
2	Minutes of previous meeting	Corrections were made to the Minutes to reflect the discussion appropriately. The updated Minutes were passed (KT, PF).
3	Business Plan	RV reported that the Plan was at the operational stage. RV suggested a schedule for 2026 to allow opportunity for the leadership to update on progress of the Plan. The Business Plan will be discussed at one meeting per school term.
4	Correspondence	No correspondence.
5	Action Items Register	The one Action Item was moved to Items for Discussion

#	Item	Minutes
<b>ITEMS FOR INFORMATION</b>		
6	Principal's Report	<p>RV provided a written report prior to the meeting. She spoke to the report. Acknowledged the new students entering the school, and the pin ceremony that was undertaken. She expressed that parents really value the opportunity to come into the school and start their journey. RV has a goal to bring the Minister and/or the Director-General of Education to join the ceremony one year. She spoke of some positive stories of the students coming in to the school. Remembrance Day was observed, and this special occasion was partnered with the annual Perth Modernian Society Oration. RV reflected on the number of opportunities and events that have stemmed from the Business Plan, that have all occurred since the last Board meeting. She highlighted the GATE Online program, and the benefits to the students that undertake that throughout WA. A Duke of Edinburgh Gold Award was presented to a Year 11 student by the Governor. There were also student visitors from a GAT school in China. A large amount of professional development has been undertaken by the staff.</p> <p>RV's 2025 reflection is that there has been a large amount of success and excellence, due to the dedicated staff and students.</p> <p>Question from SS about the incoming Year 7 cohort size. RV described that there are ideal class sizes (8 x 30 = 240) to optimise teaching and resources, but also the benefits of starting students at Year 7, rather than waiting for additional intake at Year 9. The school is only funded for 223 Yr 7 students, and it relies on additional funding from the Department of Education for student numbers that exceed that. All classrooms are fully used, and the school is therefore currently at capacity.</p> <p>RM thanked RV for her work as Principal and for the school. RV has accepted a fixed term arrangement for the next two years as a Principal's Adviser role seconded to the DoE. In this role she hopes to encourage and support regional and rural students into a GAT program. The Board congratulated RV on her position, and PF proposed a motion to thank RV for her work supporting the school. MM will be ready to re-take his role as Principal in 2026.</p>
7	P & C Report	<p>P&amp;C Meeting was held the week prior to the Board meeting. Funding currently at \$141,141.14 (P&amp;C General) and \$37,741.43 (Friends of Music) in the formal accounts. New expenditures were approved at the meeting, and some were significant. Part of supporting initiatives in the Business Plan and Campus Master Plan includes discussions with the school. Examples include arts supplies, 3D printers, and a request from the Chinese language department. Committed \$50,000 from the P&amp;C fund to support seating outside the Beasley Bldg. and upgrades to the shading next to the basketball courts. Provision of funds for exercise equipment. Funding levels are kept within the allowed procurement amounts from the Department without further approvals being required. Some funding requests are still under consideration. Friends of Music has committed to acquisition of some musical instruments, amounting to ~\$21k.</p> <p>Continuing to engage with authorities to improve student safety around the school. Some updates on pedestrian crossings. December 15 Staff thank-you event is in preparation. JG retiring as P&amp;C Chair. This will be his final Board meeting. He has been involved with the Board and P&amp;C for three years starting from 2023 and wants to remain engaged. The Chair thanked the P&amp;C for their work to support the school and have significant impact. The Chair thanked Jeet for his contributions to the Board.</p>

#	Item	Minutes
8	Modernians Report	<p>PF provided a written report, to which he spoke. The Annual Oration was a stirring success, and inspired students. Twelve equity scholarships have been awarded for Year 7. 45 awards (mostly Year 10) were presented this week. 44 scholarships will be renewed in 2026. In total, 101 students are receiving scholarships, with a total value annually of ~\$100k. PF remembered the late Sallie Davies (an inaugural Modernian Fellow), and spoke to her contributions over many years, and spoke to her quality as a Modernian. Interviews for the part-time role for a Sphinx Scholarship Fund administrator are scheduled for later in the week. PF spoke to the importance of volunteering, and strong role-modelling of the value of service and volunteer work.</p> <p>JG left the meeting (17:49).</p>
9	Student report	MMc recalled recent activities, including exams and Dinner Dance. AS discussed, the processes for students to be able to organise and navigate the school in Year 12 and requested more clarity on how to use spaces in the school (duty of care issues).
10	Finance Report	No report this meeting.
<b>ITEMS FOR DISCUSSION</b>		
11	AI Policy	<p>PF provided an overview of the discussion to-date, for the benefit of the new participants. The draft policy is intended to operate alongside, and not overlap with, any Department of Education policy for AI use in School operations. PF suggests that the policy be reviewed annually to remain relevant and appropriate. There then followed a robust discussion in the Board about the proposal. KT commented that the current policy has some ambiguity about the meaning of “significant” use of AI and suggested that all use of AI should be declared. RV said she uses AI in her Principal's Report, and it is used widely. KT suggested that we need to define “significant” for clarity. RM presented information from the Department of Education about the ability of a public school Board to develop policy. RV commented that the Board could develop guidelines and a framework, but not a strict policy. SS also suggests that the word “significant” is unclear. BH mentioned that the AICD is holding a webinar this week on AI use in Boards. PF and SG discussed defining the use of the word “significant”. The Chair expressed that the Department is likely eventually to provide a policy around AI use in public schools. KT suggests that the Framework could be retained while the policy component can be set aside. Policy could also be replaced with Guidelines.</p> <p>The result of the Board discussion is to remove the word ‘Policy’ and replace it with ‘Framework’ or ‘Guidelines’ where appropriate. The Acceptable Uses are well described and provide sufficient boundaries for the use of “significant” to be defined. ‘Policy Custodian’ wording will also be changed. Adopted subject to these changes. The Chair thanked PF for drafting these guidelines.</p>

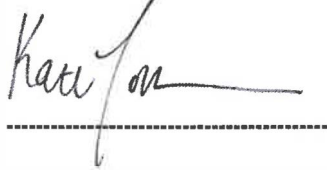
#	Item	Minutes
<b>ANY OTHER BUSINESS</b>		
12	Any other business	<p>There was a discussion about coaching for the GATE test, and the evidence that suggests that it does not help.</p> <p>RV proposes that a digital signature should be accepted for the Chair to sign the Board minutes.</p> <p>GS has suggested that the outcomes of the Schools Survey be discussed at a meeting in early 2026, after the school leadership has digested the results and formulated strategies in response. Raw results are still available in the meeting documentation from the Nov 4, 2025, Board meeting.</p> <p>SS asked about parents receiving scoring and feedback in the early years. RV suggested that this could be addressed as part of the Business Plan Key Focus Areas in 2026. Dr Kym Tan to be invited to present to the Board in the second meeting of the year.</p> <p>Board Effectiveness Survey discussion: PF and the Chair will discuss how it is undertaken. Suggestion for this survey to occur in future in Term 3, when the student members are finishing.</p> <p>The Chair discussed Board terms. Charlie Bond's term has concluded, and we thank him for his service.</p> <p>Reminder to the Board for nominations for additional Community Members for the Board. PF thanked Cathy as our efficient secretary in 2025.</p> <p>The Chair thanked everyone for their Board work this year. KT reflects that this Board operates very effectively and thanked the staff for their transparency. The Chair reflected on the success of the Business Plan, and seeing that move to a living document. RM reflected that he is feeling very positive about this Board and thanked everyone for making it a welcoming environment. SS thanked the Chair for her professionalism and her work and effort.</p>
<p><b>NEXT MEETING. Term 1, 2026. Date TBD.</b></p> <p><b>MEETING CLOSE: 18:52</b></p>		

**Action Items Remaining Open Prior to this Meeting and subject to updates, plus new Action Items:**

Action #	Meeting Date	Classification	Mth.	Action Description	Due Date	Status	Comments	Actionee(s)
	2/12/2025			PF to update wording of the draft AI Guidelines for use by the Board	Term 1 2026		Adopted as a Framework/Guidelines subject to the agreed wording changes.	PF
	2/12/2025			Board to consider potential community members for the Board and provide names to the Chair	Term 1 2026			All
	2/12/2025			Chair and PF to discuss format and timing of Board Effectiveness Survey				BR/PF
	2/12/2025			Grant Staffe to present the outcomes of the School Survey				GS
	2/12/2025			Dr Kym Tan to be invited to the second Board meeting of 2026 to discuss the feedback to parents as part of the				MM/KT

			Business Plan implementation					
	2/12/2025		A Business Plan update to be added to the agenda for one meeting per Term					CT/BR

Signed and dated as approved:



Associate Professor Kati Tonkin  
Chair of Perth Modern School Board

Date: 05.03.2026

Signed and dated as approved:



Mitchell Mackay  
Principal of Perth Modern School

Date: 05.03.2026